

Goals

Participants at this session will learn how MSU:

- Communicated about the self-study and special emphasis to the campus community
- Collected and organized examples of evidence from every campus unit
- Coordinated the assurance self-study with the special emphasis on internationalization in order to advance campus strategic planning
- Involved a broad base of constituents in the revising of the document

Introduction: Why a Special Emphasis?

- Allows you to tailor self-study to institutional needs
- Increases campus interest in self-study
- Links self-study to ongoing campus priorities
- Focuses attention of campus and HLC

Communication: Why

- To inform the campus about accreditation
- To change the perception of the self-study
- To increase involvement in the self-study

Communication: What

- The special emphasis on internationalization
- Tailoring the criteria for accreditation to MSU
- Emphasize assessment as a means to improvement
- Tie special emphasis to criteria for accreditation

Communication: How

- Administrator's Council
- Individual Meetings
- E-mail Updates
- Professional Development Seminars
- Website:
<http://www.accreditation2006.msu.edu>

Communication

- Who?
- Where?
- When?

Managing and Analyzing Data

- Review each submission
- Consider constructing a database (begin this process early)
 - Who will need to access the data?
 - What purposes will the data serve?
 - What is the most efficient design?
 - Will the database be public?

NCA Database

Keyword (s):

Author:

Criterion Number:

Core:

International:

Technology:

Diversity:

MAU:

- ASST VP HUMAN RESOURCES
- BUSINESS OPERATIONS
- COLLEGE OF AGR & NAT RES
- COLLEGE OF ARTS & LETTERS
- COLLEGE OF COMM ARTS & SCIENCE

Department/Unit:

- OFF CAMPUS CREDIT-VM
- OFFICE OF ACADEMIC PROGRAMS
- OFFICE OF ENVIRONMENTAL SAFETY
- OFFICE OF INTEGRATIVE STUDIES
- OFFICE OF STUDY ABROAD

" Code:

" Code:

of records to display:

SEARCH

RESET

NCA Database

Keyword (s): Author:
 Criterion Number: Core:
 International: Technology: Diversity:
 MAU: Department/Unit:
 'COLLEGE OF NATURAL SCIENCE' Code:32 " Code:
 # of records to display:

< 1 - 10 of 10 >

AUTHOR ↓	MAU	DEPARTMENT/UNIT	CRITERION	CORE	DATE MODIFIED	LINK
Dave Long	COLLEGE OF NATURAL SCIENCE	GEOLOGICAL SCIENCES	1	A	2005-07-25 14:45:15	Geological Sciences.doc

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Deb Dotterer and Stephanie Ritrievi	COLLEGE OF NATURAL SCIENCE	DEAN OF NATURAL SCIENCE	1	A	2005-07-28 09:49:36	Natural Science Dean.doc
Deb Dotterer and Stephanie Ritrievi	COLLEGE OF NATURAL SCIENCE	DEAN OF NATURAL SCIENCE	2	D	2005-07-21 15:18:58	Natural Science Dean.doc
Elizabeth Simmons	COLLEGE OF NATURAL SCIENCE	LYMAN BRIGGS	3	C	2005-07-28 09:49:56	Lyman Briggs School.doc
Jim Stapleton	COLLEGE OF NATURAL SCIENCE	STATISTICS AND PROBABILITY	3	A	2005-07-22 14:35:53	Statistics & Probability.doc
Kathy Doig	COLLEGE OF NATURAL SCIENCE	MEDICAL TECHNOLOGY	5	A	2005-07-21 15:08:40	Medical Technology.doc
Kenneth Keegstra	COLLEGE OF NATURAL SCIENCE	MSU/DOE PLANT RESEARCH LAB	4	B	2005-07-27 11:27:54	MSU-DOE Plant Research Laboratory.doc
Mike Rathke	COLLEGE OF NATURAL SCIENCE	CHEMISTRY	3	B	2005-07-20 16:14:50	Chemistry.doc
Wellington Ow	COLLEGE OF NATURAL SCIENCE	MATHEMATICS	5	A	2005-07-27 16:18:35	Mathematics.doc

Unit Example Database

http://accreditation2006.msu.edu/local/User/user_menu.php

Integrating the Special Emphasis

- Overlapping Committees
- Shared Writing Responsibilities
- Structural Solutions
 - Separate documents?
 - Separate chapters?
 - Interwoven?

Writing and Revising

- One Primary Author
- 500+ Pages!
- Levels of Revision
- Public Comment Workshops
- Website
- Multiple Revisions, One Document

Publishing

- Formatting
- Technology
- Printing
- Costs

Conclusions

- Customize the entire self-study process
- Quality self-study requires time and resources (fiscal and human)
- These investments can pay off if you connect the self-study to ongoing priorities and initiatives

Contacts/Website

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