

PROVIDING EXAMPLES/EVIDENCE AND DATA FOR THE SELF-STUDY.
(revised January 2005)

Website: <http://www.accreditation2006.msu.edu/>

Unit provided examples/evidence is a two-step process.

FIRST DRAFTS should be sent to designated unit administrators (for colleges it is the Dean's office, for support units, it is the chief administrator), preferably BY MID MARCH 2005. These will be reviewed by Kelly Funk, Director of Assessment, and if needed, returned for final edits.

FINAL DRAFTS of examples/evidence needed from each unit **by MAY 30, 2005.** These are the corrected and final versions that have undergone at least one review.

Please provide evidence/examples electronically with links embedded to other documents/websites. Provide examples of "international dimension" as often as possible.

Each unit (academic and support) must provide examples under each core component for Criterion Three: Student Learning and Effective Teaching.

For Criteria One (Mission and Integrity), Two (Preparing for the Future), Four (Acquisition, Discovery, and Application of Knowledge), and Five (Engagement and Service), each unit must provide one example for ONE core component. Lead with your strengths! Units may provide an example for more than one core component.

Each example should include the following parts (short concise sentences please!)

1. The goal
2. Activities to reach the goal (What did you do?)
3. Processes used to assess and evaluate the activities (How did you assess?)
4. Analysis of the assessment data (What did you find out?)
5. Feedback loop to improve the Activities to reach the goal (What did you change as a result of the assessment?)
6. What happened as a result of the change?
7. How are you continuing to use assessment to improve?

Each example should aim to provide CONNECTIONS of their examples to the MSU mission of student learning, research and public service, outreach and engagement. How is what you do (the activities) related to MSU's mission and how do you continue to improve what you do?

From the above, we will put together the compliance and special emphasis on internationalization complete self-study report that will demonstrate MSU's capacity to perform as an institution of higher education. As with any good self-study, it will present examples of our capacities and an evaluation of how we are doing.